Going Global Partnerships

Application Form

Springboard Programme

for UK-France or UK-Germany ECRs

October 2023

Application for Springboard Programme for bilateral UK-France or UK-Germany ECR partnership grants

Countries: France or Germany

Please submit the completed application form online [here](https://britishcouncil2.formstack.com/forms/springboard_application_form_2023) by 23:59 UK time on **1st December 2023**.

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| section 1: project title and partnership | | | |
| **PROJECT TITLE** | | | |
| **Project title** | | |  |
| **Partner country** | | |  |
| **Proposed meeting dates and location\***  **(\*must take place between 01/01/24 and 31/12/24)** | | | DD/MM/YYYY |
| **PARTNERSHIP** | | | |
| **Is this partnership building on previous active collaboration?** | | | * Yes * No |
| **If you replied yes to the previous question**, please provide:   * Year the partnership took place; * What are your **institutional/departmental objectives** for this new phase of your collaboration **beyond** the direct partnership outputs (i.e. access to new research funds, explore new collaborations, etc)   Max 300 words | | |  |
| **If no** active collaboration has previously taken place, how have the teams come to know one another?’ Select one option | | | ( ) Through advice  ( ) Organic network of team members  ( ) Tangential collaboration within own department/school  ( ) Tangential collaboration within institution  ( ) Other (please explain) |
| **Partnership sustainability -** How will connections established during this bilateral workshop be sustained for both institutions and teams involved? | | | **Partner Institutions**  Organically/informally (i.e. the team will need to review outputs first but will keep in touch at least)  This is part of a wider research project, so it will evolve to next stage (funding is in place or funding to be determined)  **Teams involved**  ( ) The departments will set up comms to keep channels open for research collaborations,  ( ) Mobility of staff/students will be encouraged  ( ) Active research/work (funding in place)  ( ) Active research/work (funding to be determined),  ( ) Regulatory: Memorandum of Understanding, processes, systems to be developed |
| **UK Lead Institution Name** | | **Contribution to the project (bullet points)**  **How they add value (bullet points)** | |
| **French or German Institution Name - Country** | | **Contribution to the project (bullet points)**  **How they add value (bullet points)** | |
| **SECTION 2: PROJECT DESCRIPTION AND ACTIVITIES** | | | |
| **ENVIRONMENTAL IMPACT** | | | |
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| **Impact on the environment – mitigation**  What measures will you take to minimise the impact on the environment or limit the carbon footprint of travel? (max 300 words) |  | | |
| **GENDER & EDI STATEMENT**  The Gender Statement must outline how applicants have considered how the project will contribute to reducing gender inequalities in both partner institutions and countries.  \*\* Equality, Diversity and Inclusion (EDI) for this call includes age, disability, ethnicity, religion, sexual orientation and socio-economic background. For more information about EDI in the British Council please go to [our page.](https://www.britishcouncil.org/about-us/our-values/equality-diversity-inclusion) | | | |
| **Gender & EDI Statement (500 words max) -** Please briefly describe the measures you will take to ensure a gender balance in the project and in any outputs that follow.  Please also include any other relevant information on any additional Equality, Diversity and Inclusion aspects. | / | | |
| **PROJECT DESCRIPTION** | | | |
| **Proposal Summary**  Please give a **short summary** in plain English of the main objectives of this project (including planned outputs, any other related activities, benefits to the UK/France/Germany and how you plan to assess its success) and how the grant will enable the development of a new collaboration or strengthen an existing partnership. |  | | |
| **ACTIVITIES** | | | |
|  | Please list only the main ones   |  |  |  | | --- | --- | --- | | **Activity** | **Output** | **Timeline (month)** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | |

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| SECTION 3: FUNDING and resources | |
| Total funding requested from the British Council?  (Maximum £10 000) |  |
| **Budget – Activities costs** | Please fill in the **Budget** document (\*mandatory) – see separate Excel document. |

**Springboard project team members –** Please identify all those involved in the Springboard programme in both partner countries (max 10), including associated partners (if applicable). Please add rows as needed.

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| **Country** | **Name** | **Gender** | **Position** | **Institution Name** | **Year of PhD** | **Contribution to the project (bullet points)** |
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Who in the team will participate in the Researcher Connect Online workshops (PhDs and postdocs with less than 5 year experience)?

Who in the team will travel to the partner’s lab for a one week placement (up to 2 PhDs per country)?

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| CONTACT DETAILS: UK – Lead Institution | |
| **Institution name** (please enter full legal name) |  |
| **Department** |  |
| **Institution full address** |  |
| **Type of institution** |  |
| **CONTACT DETAILS – UK - Lead Person**  In addition to completing the fields below, please also attach a PDF file with a 2-page CV outlining your education, employment and academic track record. | |
| **Title** |  |
| **Full name** |  |
| **How would you describe your gender** | * Female * Male * In another way * Prefer not to say |
| **Do you consider yourself to have any disability** | * Yes * No * Prefer not to say |
| **Position** |  |
| **Work email address** |  |
| **Work telephone number** (please make sure you include the country calling code, e.g.: +44 123 1234 123) |  |
| **Deputy full name –** please nominate a person in your institution who can deputise for the Lead Person if they are unable to lead the collaboration for any reason |  |
| **Deputy current position** |  |
| **Deputy work email address** |  |
| **CONTACT DETAILS: FRANCE/GERMANY** **Lead Institution** | |
| **Institution name** (please enter full legal name) |  |
| **Department** |  |
| **Institution full address** |  |
| **UK Nation** |  |
| **Type of institution** |  |
| **CONTACT DETAILS France/ Germany – Lead Person**  In addition to completing the fields below, please also attach a PDF file with a 2-page CV outlining your education, employment and academic track record. | |
| **Title** |  |
| **Full name** |  |
| **How would you describe your gender** | * Female * Male * In another way * Prefer not to say |
| **Do you consider yourself to have any disability** | * Yes * No * Prefer not to say |
| **Position** |  |
| **Work email address** |  |
| **Work telephone number** (please make sure you include the country calling code, e.g.: +44 161 9577 755) |  |
| **Deputy full name –** please nominate a person in your institution who can deputise for the Lead Person if they are unable to lead the collaboration for any reason |  |
| **Deputy current position** |  |
| **Deputy work email address** |  |

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| Supporting Documents | |
| CV for the UK Lead Person (maximum 2 sides of A4) | Y/N |
| CV for the France/Germany Lead Person (maximum 2 sides of A4) | Y/N |
| Detailed budget request (using the template provided on the call website) | Y/N |

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| pre-submission confirmation  \*both uk and FRANCE/GERMANY Lead applicants must confirm the following\* |
| Neither the UK nor France/Germany Lead Persons are or may be subject of a conflict of interest during the grant award procedure.   * I confirm the above * I am unable to confirm the above |
| Have you obtained permission to submit this application on behalf of the UK and France/Germany institutions?   * Yes * No |
| Both the UK and France/Germany Lead Persons and their home institutions have the professional resources, competencies and qualifications necessary to complete the proposed action.   * I confirm the above * I am unable to confirm the above |
| Neither the UK nor France/Germany Lead institutions are bankrupt, being wound up, or having their affairs administered by the courts.   * I confirm the above * I am unable to confirm the above |
| Neither the UK nor France/Germany Lead institutions have entered into an arrangement with creditors or suspended business activities or have any analogous situation arising from a similar procedure provided for by national legislation or regulations.   * I confirm the above * I am unable to confirm the above |
| Neither the UK nor France/Germany Lead Persons are guilty of grave professional misconduct proven by any means which the contracting authority can justify.   * I confirm the above * I am unable to confirm the above |
| Neither the UK nor France/Germany Lead Persons have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council or partner organisations' financial interests.   * I confirm the above * I am unable to confirm the above |
| Neither the UK nor France/Germany Lead Persons are guilty of misrepresentation in supplying the information required as a condition for participation in the grant award procedure or of failure to supply this information.   * I confirm the above * I am unable to confirm the above |
| Does the UK Freedom of Information Act or similar act apply to the prospective Grant Agreement Holder?   * Yes * No |
| In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant institutions nor any of the applicants’ employees, partners, directors, shareholders is listed:   * as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings; * as being wanted by Interpol or any national law enforcement body in connection with crime; * as being subject to regulatory action by a national or international enforcement body; * as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or * as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.   If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call. The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.  **I confirm that I have read and understood the above notice.** |

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| data protection notice |
| The British Council will use the information provided in the application for processing the application, making any consequential grant award, for the award payment, monitoring, maintenance and review of the award.  In order to carry out the selection process for this grant, we may also share your information with our national partner organisations. The reason for this is that in countries where we work with partner organisations, the final decision on grants will be made in collaboration with them.  British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards.  British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards.  You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.  For detailed information, please refer to the privacy section of our website, [**https://www.britishcouncil.org/privacy-cookies/data-protection**](https://www.britishcouncil.org/privacy-cookies/data-protection%20) or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **I have read and understood the above**  (Please put an X sign) | **Yes** |  | **No** |  | |
| |  |  | | --- | --- | | Please tick this box to confirm that you are willing for the British Council to share your information with partner organisations for the purpose of this funding application (please note; if you do not agree to this we may not be able to consider your application for funding). | I am willing for my information passed on to British Council partner organisations for the purpose of this funding application. | | The British Council wishes to publish information on successful applications (including the summary provided on this form) on their website, in promotional materials disseminated through any medium, and in reports and documents. | I agree to be contacted, should the British Council wish to use my information/gather further information for publications or promotional material | | The British Council will not publish personal details on their website or via other media  without prior permission. | I agree to my information being put on the British Council website | |

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| Submission process note |
| Please note that a confirmation email will be sent to your email address. If you do not receive the email following the submission of this form (please check your spam), please contact us at [education@britishcouncil.fr](mailto:education@britishcouncil.fr) within 3 working days from the deadline, otherwise your application will be considered ineligible. |