



# Request for Refund Form

## Personal Details

Title:	
Surname:	Given Names:
Address:	
Telephone:	
Email:	
Test Date Registered for:	Venue:

Request is for (tick one box):	<b>Refund test fee</b>	<b>Refund practice materials</b>
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*If you paid using a **credit card or PayPal**, please note that we will refund your credit card / PayPal account, and not your bank account.*

Bank details for refund request (only to be completed if paid by bank transfer):

Account holder:	
Bank Code:	Bank name:
IBAN:	
SWIFT CODE:	

## Candidate Statement (to be completed by the candidate; please use reverse page or include an additional sheet)

Please detail your reasons for applying for a refund:

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I herewith confirm I have read and agree to the British Council Cancellation and Refunds Policy.

\_\_\_\_\_ (please sign and date here)

### Test Centre Use Only:

Received by:	Date: / /
Request: approved / not approved	Authorised by:
	Date: / /

(please circle)

(IELTS Administrator)